



CALL FOR FUNDRAISING COORDINATOR JOB DESCRIPTION

End Female Genital Mutilation European Network

Brussels, Belgium

We are looking for a highly motivated and experienced individual to join us as a Fundraising Coordinator of End FGM European Network and lead our fundraising efforts.

About the End FGM European Network

The End FGM European Network (End FGM EU) is based in Brussels and brings together 39 national organisations working in 16 European countries who are experts on female genital mutilation (FGM). End FGM EU operates as a meeting ground for communities, civil society organisations, decision-makers and other relevant actors at European level to interact, cooperate and join forces to end all forms of FGM in Europe and beyond. We put at the heart of our work grassroots voices to influence European governments and policymakers to work towards the elimination of FGM. We build our members' capacity, offer spaces to share expertise and develop partnerships. While dedicated to being the driving force of the European movement to end FGM, we are equally committed to build bridges and cooperation with all relevant actors in the field of FGM both in Europe and globally. In this sense, we actively promote and foster cooperation between the European movement and movements in other regions of the world.

It is estimated that over 600,000 women and girls are living with the consequences of FGM in Europe and a further 190,000 girls and women are at risk of undergoing the harmful practice in 17 European countries alone, contributing to the 230 million women and girls affected by the harmful practice worldwide.

Our Vision

A world free of all forms of Female Genital Mutilation (FGM) where women and girls are empowered and can fully enjoy their human rights.

Our Mission

To be the driving force of the European movement to end all forms of female genital mutilation (FGM), joining the forces of communities and civil society organisations, and building synergies and cooperation with all relevant actors in Europe and globally.

For more information: www.endfgm.eu

Role

End FGM EU is seeking a committed and motivated individual with demonstrated experience in fundraising to work with us on our fundraising strategy implementation; partnership building; and coordinating fundraising and reporting for the secretariat. The position is based in Brussels, Belgium and would be reporting to the Director of the Network.

Main Responsibilities

- This position will focus on maintaining and continuing existing streams of funding and on conceptualising and establishing new funding opportunities for funding and building on the capacity of the End FGM European Network.
- Tasks will include the tasks listed in the job description (including fundraising strategy development & implementation; partnership building; fundraising and reporting coordination for the Secretariat).

Experience and Skills

Essential:

- 4+ years of relevant professional experience in fundraising, donor management or in a related role;
- In depth knowledge of the philanthropic and institutional funding landscape for Europe (including EU funding programmes and foundations funding European NGOs);
- Proven track record of proposal writing and successful project grants & applications – combined with the ability to structure impact, outcomes and outputs (chain of results);
- Outstanding communication and interpersonal skills, with the ability to build strong relationships both internally and externally;
- Good understanding of NGO finances and budgets; comfortable enough with budgeting to develop, present and negotiate budgets;
- Experience in managing donor reporting requirements;
- A university degree or equivalent experience in human rights, political science, gender studies or any other specific field relevant to End FGM EU's work and/or relevant working experience;
- Professional fluency in oral and written English;
- Demonstrated strategic thinking, problem solving and strong organisational and project management skills;
- Ability to think and plan strategically, and to break projects into defined tasks;
- High level of initiative and the ability to motivate colleagues toward a common goal;
- Ability to work to a high standard, managing stress effectively whilst prioritising multiple tasks and competing deadlines.

Desirable:

- Understanding of debates on FGM, violence against women and girls (VAWG) and gender issues;
- Experience in running events or meetings;
- Knowledge of the EU institutions and understanding of EU landscape;
- Experience of transnational coordination work with member organisations
- A working knowledge of French and other EU languages are an asset.

Behaviours:

- Demonstrated commitment around women's rights and gender equality
- Passionate and enthusiastic attitude
- Team-oriented, versatile, personable and flexible
- Highly driven and can work independently
- Works collaboratively and listens actively to the views of those involved
- Intercultural understanding, non-discriminatory attitude and open-mindedness

What we offer

- This is an opportunity to work in a dynamic network interacting daily with organisations passionately committed to women's rights and ending FGM;
- Location: Brussels, Belgium (with some home-working);
- Full time contract 38h/week;

- This is a fixed-term appointment for one year, with the possibility of renewal to a CDI;
- A competitive monthly salary according to our salary scale and the candidate's experience, coupled with various benefits:
- In addition to the salary we offer benefits such as meal vouchers, contribution to transport, additional 5 days of holiday & closure of the office in Dec/Jan, working from home allowance, internet allowance, 13th month and hospital insurance.

Recruitment Policy

Anti-discrimination

- All appointments should be made in a transparent way and comply with all relevant employment regulations. No job applicant or employee should receive less favourable treatment on the ground of race, colour, nationality, religion, ethnic or national origins, gender, gender identity, marital status, caring responsibilities, sexual orientation, disability or chronic illness.

Work permit

- All applicants, have to have the right to reside and work in Belgium.

Volunteering

- Any relevant volunteering experience can be considered equal to any other professional experience.

FGM Affected Communities

- People from FGM-affected communities are especially encouraged to apply.

If interested, please apply by sending a CV, and motivation letter to jobs@endfgm.eu with the subject line: "Application: Fundraising Coordinator" by the **20th of June 11:59pm CEST**.